

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, FEBURARY 20, 2023
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



David J. Koetje
Chairperson
2024



Kenyatta Brame
Vice Chairperson
2028



Sheryl Siegel
Treasurer
2024



Kathleen Bruinsma
Secretary
2028



Brandy Lovelady Mitchell
Trustee
2026



Daniel Williams
Trustee
2026



Salvador Lopez
Trustee
2028



Charles W. Lepper, Ph.D.
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

GRAND RAPIDS, M GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, FEBRUARY 20, 2023
BOARD CHAMBERS - 4:15 p.m.

ORDER OF BUSINESS

I. GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
 - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
 - Swearing in of Re-elected Trustees – Judge Ross
 - Board Officers – Chairperson Koetje
 - Public Safety Committee – Chief Whitman
 - 2022-23 Mid-Year Budget Review – Lisa Freiburger

II. MONITORING REPORTS

- F. Report (s)
 - Finance Update – Lisa Freiburger

III. UPDATES

- G. Student Report
- H. Foundation Update
- I. Board Chair Report
- J. President's Update – Charles W. Lepper
- K. Faculty Association Update

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board

V. CONSENT ITEMS

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from November 15, 2021 Board Meeting & Work Session, January 17, 2022 Work Session
 - Grants GRCC Received November 1, 2021 – January 31, 2022

VI. ACTION ITEMS

- N. Purchases over \$100,000

VII. OPEN COMMENT (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

VIII. FINAL BOARD COMMENTS

IX. ADJOURNMENT

Next Meeting of the Board:

- Wednesday, March 8, 2023, Work Session, 1:30 p.m.
- Monday, March 20, 2023, Regular Meeting, 4:15 p.m.
- Wednesday, April 19, 2023, Work Session, 2:00 p.m.

GENERAL BUSINESS

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
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 - Public Safety Committee – Chief Whitman
 - 2022-23 Mid-Year Budget Review – Lisa Freiburger

MONITORING REPORTS

F. Report (s)

- Finance Update – Lisa Freiburger

UPDATES

- G. Student Report – Bri Armstead & Alex Miranda
- H. Foundation Update – None at this time.
- I. Board Chair Update – Chairperson Koetje
- J. President’s Update – Charles W. Lepper
- K. Faculty Association Update – Frank Conner

GRCC Department Events 2023

March 2023

Event: Kill Move Paradise by James Ijames

Date: March 30, 2023 - April 1, 2023

Time: 8:00 p.m.

Location: Spectrum Theater

Hosted by: GRCC Players

Open to the Public: Yes

Admission: \$14 General/ \$10 GRCC Faculty & Staff/ \$5 Student

Event: Graci Harkema - Finding Belonging in Intersectionality (Diversity Lecture Series)

Date: Thursday, March 23, 2023

Time: 4:00 – 5:00 p.m.

Location: Applied Technology Center 168

Hosted by: ODEI

Open to the public: Yes

Admission: FREE

Event: GRCC English Department Spring Reading

Date: Thursday, March 23, 2023

Time: 7:00 - 8:30 p.m.

Location: GRCC Library - 2nd Floor

Hosted by: GRCC English Department & GRCC Library

Open to the public: GRCC Student, Staff, Faculty, and the public

Admission: FREE

Event: Winter English Advising Snack & Chat

Date: Tuesday, March 28 2023

Time: 2:00 - 6:00 p.m.

Location: 5th Floor Cook Hall - outside Language Arts Lab

Hosted by: GRCC English Department

Open to the public: Open to all GRCC Students

Admission: FREE

COMMUNITY CONNECTIONS

L. Communications to the Board

CONSENT ITEMS

M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from November 21, 2022 Work Session & Regular Meeting, December 12, 2022 Work Session, and January 23, 2023 Work Session.
- Grants GRCC Received January 1, 2023 – February 1, 2023
- **GRCC was awarded a \$998,000 congressionally-directed spending request to build an automation lab.** The objective of the GRCC Automation Laboratory is to offer experiential learning opportunities that will provide exposure to real-world, industrial automation equipment and tools. Hands-on laboratory experiences are critical to the learning process. Research has shown that students who engage in hands-on laboratory experiences learn the basic principles of complex systems, motions, and operation of machines, while developing problem-solving and critical-thinking skills that are essential employability skills.
- **GRCC received an Ottawa County ARPA grant for \$506,494 to cover the out-of-district portion of tuition for Michigan Reconnect students from Ottawa County.** GRCC will use this ARPA funding to cover the tuition difference for Ottawa County adults who qualify for Reconnect and for a part-time Reconnect navigator at the Lakeshore Campus to provide wraparound support.
- **Play and Learn GRCC was awarded a grant for \$22,731 from the Prioritizing Parents Fund.** This project is an expansion of the services we offer via Play and Learn GRCC (play and learn groups). Caregivers will have opportunities to: 1) participate in a half-day caregivers conference; 2) engage in “adult play” by learning activities to support a child’s development as well as the underlying rationale. These opportunities will facilitate caregiver understanding of how learning is connected with the play activities; and 3) adult-child pairs will have opportunities for extended playgroup experiences. These longer playgroup sessions will allow time for caregivers to “step out” and receive instruction from facilitators on a specific learning topic and then rejoin the playgroup to practice the new skill with their child.

GRCC Employees on the Move from November 1, 2022 – February 1, 2023

WELCOME TO GRCC

New Hire

Vachan Taylor

Custodian, Custodian I

Effective date: February 6, 2023

Kaley Beckett

Early Childhood Learning Lab, Instructor

Effective date: January 30, 2023

Jessica May

Early Childhood Learning Lab, Instructor

Effective date: January 30, 2023

Barbara Bouthillier

Academic Support & Tutoring Services, Temporary
Tutorial Coordinator

Effective date: December 26, 2022

Michael Cupples

Athletics, Assistant Coach

Effective date: January 6, 2023

Charles Lepper

President, President

Effective date: January 16, 2023

Thomas Egeler

Training Solutions, Job Developer – H1-B One
Workforce Grant

Effective date: January 16, 2023

Arika Davis

Training Solutions, Job Developer – H1-B One
Workforce Grant

Effective date: January 16, 2023

Eric Jones

Institutional Research, Research Analyst

Effective date: January 16, 2023

Kristine Babcock

College Advancement, Interim Executive Director
of College Advancement

Effective date: January 16, 2023

Sean Marr

Secchia Institute of Culinary Art, Assistant
Professor

Effective date: January 4, 2023

Mackenzie Houlehen

GR Promise Zone, Promise Zone Success
Coordinator

Effective date: December 12, 2022

Emily Bolek

Diversity, Equity & Inclusion, Support Professional

Effective date: December 12, 2022

Madeline Juliot

GR Promise Zone, Promise Zone Success
Coordinator

Effective date: December 12, 2022

Christopher Howard

Custodian, Custodian I

Effective date: December 5, 2022

James Phillips

Custodian, Custodian I

Effective date: November 28, 2022

Victoria Kane

General Counsel, Director of Equal Opportunity
Compliance

Effective date: November 21, 2022

Dabien Lawson

Custodian, Custodian I

Effective date: November 14, 2022

Sarah Zwyzhuizen

GR Promise Zone, Promise Zone Success
Coordinator

Effective date: November 28, 2022

Juan Granados

Student Success, TRIO EOC Coordinator &
Recruiter

Effective date: November 14, 2022

CONGRATULATIONS ON YOUR NEW POSITION

Transfers:

Joselina Gomez-Couch

Transfer to: Financial Aid, Financial Aid Technical Specialist

Transfer from: Student Records, Support Professional

Effective date: February 13, 2023

Chelsea Genoa

Transfer to: Financial Aid, Financial Aid Technical Specialist

Transfer from: Financial Aid, Support Professional

Effective date: February 6, 2023

Tyler Thompson

Transfer to: IT Customer Support, Computer Technician Level 1

Transfer from: IT Customer Support, Support Tech Level 1

Effective date: February 6, 2023

Mursalata Muhammad

Transfer to: Business & Industry, Interim Associate Dean of Business & Industry

Transfer from: English Department, Professor

Effective date: January 9, 2023

Antonia Garcia

Transfer to: Student Financial Services, Support Professional

Transfer from: Mathematics Department, Adjunct Instructor

Effective date: January 23, 2023

Raven Thomas

Transfer to: Financial Aid, Support Professional

Transfer from: Financial Aid, Contingent

Effective date: January 23, 2023

Stacia Barczak

Transfer to: Human Resources, Payroll Specialist

Transfer from: Payroll & FMLA Coordinator

Effective date: December 19, 2022

Megan VanEerden

Transfer to: Early Childhood Learning Lab, Assistant to Preschool Instructor

Transfer from: Early Childhood Learning Lab, Contingent

Effective date: January 9, 2023

Austin Dent

Transfer to: Maintenance, Building Maintenance

Transfer from: Maintenance, Grounds Maintenance

Effective date: January 3, 2023

Kevin Perrin

Transfer to: Student Financial Services, Student Financials Functional Analyst

Transfer from: Financial Aid, Technical Specialist

Effective date: January 9, 2023

Grace Morgan

Transfer to: Experiential Learning, Support Professional

Transfer from: Academic Support & Tutoring Services, Contingent

Effective date: January 3, 2023

Debbie Cowling

Transfer to: Nursing Program, Assistant Professor

Transfer from: Nursing Program, Adjunct

Effective date: January 4, 2023

Kyra Dame

Transfer to: Physical Science, Temporary Assistant Professor

Transfer from: Physical Science, Adjunct

Effective date: January 4, 2023

Jessica Blandford

Transfer to: Counseling & Career Center, Support Professional

Transfer from: Disability Support Services, Support Professional

Effective date: December 12, 2022

Jeremi Merrill

Transfer to: Training Solutions, Data Tracking Specialist

Transfer from: Academic Support & Tutoring Services, Contingent

Effective date: January 3, 2023

Alyssa Gamez
Transfer to: Student Life & Conduct,
Coordinator Student Life & Conduct
Transfer from: Training Solutions, Educational
Training Specialist
Effective date: December 5, 2022

Kimberly Lodewyk
Transfer to: Business, Support Professional
Transfer from: Mathematics Department, Support
Professional
Effective date: January 3, 2023

Patricia Young
Transfer to: Accounting & Budgets, Associate
Controller
Transfer from: Accounting & Budgets, Senior
Accountant
Effective date: November 14, 2022

THANK YOU FOR YOUR SERVICE

Separations

Juan Olivarez
President, Interim President
Effective date: February 1, 2023

Carolyn Miller
Early Childhood Learning Lab, Preschool Instructor
Effective date: January 21, 2023

Jeremi Merrill
Training Solutions, Data Tracking Specialist
Effective date: January 11, 2023

Brian Knetl
Provost and Academic Affairs, Provost
Effective date: January 21, 2023

Ximon Kittok
Media Technologies, Media Caption Technician
Effective date: January 21, 2023

B. Afeni McNeely Cobham
Diversity, Equity and Inclusion, Chief Equity &
Inclusion Officer
Effective date: December 31, 2022

Chrystal Green
Custodians, Custodian I
Effective date: December 22, 2022

Ruben Palacios
Job Training, Automotive Lab Technician
Effective date: December 23, 2022

Carl Merchant
Maintenance, Building Maintenance
Effective date: December 21, 2022

Colin Hartel
Student Financials, Student Financials Functional
Analyst
Effective date: December 23, 2022

Miranda Larva
Disability Support Services, Support Professional
Effective date: December 16, 2022

Brian Haynes
Custodians, Custodian I
Effective date: November 2, 2022

Cluster Price
Custodians, Custodian I
Effective date: November 13, 2022

Retirements:

Scott Lampe
Manufacturing, Professor
Effective date: August 18, 2023

Kathryn Mullins
College Advancement, Vice President for College
Advancement
Effective date: January 4, 2023

Financial Transactions
(January 1 – 31, 2023)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide a partnership with MDHHS and GRCC to offer Family Independence Specialist (FIS) services to GRCC students.

Requestor: Eric Mullen – Student Success

Expenditure: \$76,450.00 (11-2271)

Disposition: New Purchase

Supplier: State of Michigan

Lansing, MI

Source of Funds: General Fund

Bid: No, sole source

- 2) Purchase order issued to provide individual math assessment and remediation tool.

Requestor: Lori Cook – Enrollment Center

Expenditure: \$64,860.00 (11-2311)

Disposition: New Purchase

Supplier: McGraw Hill Co

Philadelphia, PA

Source of Funds: General Fund

Bid: No, sole source

- 3) Purchase order issued to provide fuel (gas and diesel) and other vehicle expenses.

Requestor: Paula Gleason-Zeeff – Purchasing

Expenditure: \$27,000.00 (11-2376)

Disposition: Renewal Purchase

Supplier: Wex Bank

Carol Stream, IL

Source of Funds: General Fund

Bid: No, sole source

b. Other Special Funds

No special fund requests for January 2023.

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2023

GENERAL OPERATING	ADOPTED BUDGET	2022/2023 ACTUAL 01/31/2023	PERCENTAGE
REVENUE:			
TUITION	42,445,000	35,852,175	84.47%
FEES	7,425,000	6,065,878	81.70%
PROPERTY TAX	38,070,000	36,910,780	96.96%
STATE AID	29,220,000	11,494,823	39.34%
INTEREST	600,000	539,869	89.98%
MISCELLANEOUS	1,800,000	505,383	28.08%
TOTAL REVENUE	119,560,000	91,368,908	76.42%
EXPENSE:			
SALARIES:			
INSTRUCTION	33,706,000	14,536,442	43.13%
COUNSELING	1,500,000	701,045	46.74%
LIBRARIAN	640,000	253,609	39.63%
ADMINISTRATION	5,800,000	2,812,709	48.49%
ADMINISTRATIVE SUPPORT	1,350,000	680,786	50.43%
TECHNICAL SUPPORT	8,880,000	4,497,892	50.65%
SECRETARIAL	4,850,000	2,258,586	46.57%
BLDG OPERATIONS	4,540,000	2,342,780	51.60%
STUDENT ASSISTANT	1,290,000	485,524	37.64%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	62,056,000	28,569,373	46.04%
NON-SALARY:			
FRINGE BENEFITS	37,025,000	16,193,347	43.74%
CONTRACTED SERVICE	4,925,315	2,796,907	56.79%
SUPPLIES & REPAIRS	5,300,212	2,609,203	49.23%
UTILITIES & RENT	4,384,768	2,159,303	49.25%
TRANSFERS	2,599,600	586,039	22.54%
OTHER COSTS	3,121,442	980,359	31.41%
EQUIPMENT	297,863	194,004	65.13%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	57,454,200	25,519,162	44.42%
TOTAL EXPENSE	119,510,200	54,088,535	45.26%
NET REVENUE (EXPENSE)	49,800	37,280,373	

GRAND RAPIDS COMMUNITY COLLEGE
 2022-2023 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED JANUARY 31, 2023

	MONTHLY ACTIVITY 1/31/23	MONTHLY ACTIVITY 01/31/22	YEAR-TO- DATE 1/31/23	YEAR-TO- DATE 1/31/22
REVENUE:				
TUITION	405,645	289,373	35,852,175	38,089,728
FEES	78,899	211,317	6,065,878	7,647,176
PROPERTY TAX	810,471	898,262	36,910,780	34,924,877
STATE AID	2,525,693	2,432,995	11,494,823	11,768,394
INTEREST	46,243	50,339	539,869	233,062
MISCELLANEOUS	34,088	31,051	505,383	602,802
TOTAL REVENUE	3,901,039	3,913,337	91,368,908	93,266,039
EXPENSE:				
SALARIES:				
INSTRUCTION	2,083,886	2,050,438	14,536,442	15,220,338
COUNSELING	118,571	104,104	701,045	549,552
LIBRARIAN	39,744	39,917	253,609	258,321
ADMINISTRATION	385,527	402,719	2,812,709	2,934,496
ADMINISTRATIVE SUPPORT	98,192	92,721	680,786	630,729
TECHNICAL SUPPORT	662,372	641,213	4,497,892	4,636,464
SECRETARIAL	305,873	283,688	2,258,586	2,269,324
BLDG OPERATIONS	342,457	359,245	2,342,780	2,405,936
STUDENT ASSISTANT	48,717	21,115	485,524	283,720
TOTAL SALARIES	4,085,339	3,995,159	28,569,373	29,188,880
NON-SALARY:				
FRINGE BENEFITS	2,859,916	2,637,012	16,193,347	16,007,772
CONTRACTED SERVICES	532,986	422,297	2,796,907	2,540,276
SUPPLIES & REPAIRS	399,971	243,321	2,609,203	2,593,717
UTILITIES & RENT	291,424	429,018	2,159,303	2,197,104
TRANSFERS	86,819	63,885	586,039	429,493
OTHER COSTS	113,296	85,060	980,359	766,967
EQUIPMENT	35,722	12,502	194,004	112,130
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,320,134	3,893,095	25,519,162	24,647,459
TOTAL EXPENSE	8,405,473	7,888,255	54,088,535	53,836,339
NET REVENUE (EXPENSE)	(4,504,434)	(3,974,918)	37,280,373	39,429,700

GRAND RAPIDS COMMUNITY COLLEGE
 2022 - 2023 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING JANUARY 31, 2023

DESIGNATED	2022 - 2023		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 1/31/23	
REVENUE:			
CONTRACTED TRAINING	1,659,585	831,781	50.12%
OTHER MISCELLANEOUS LOCAL	994,638	86,469	8.69%
TOTAL REVENUE	2,654,223	918,250	34.60%
EXPENSES:			
SALARIES			
INSTRUCTION	437,187	222,019	50.78%
ADMINISTRATION	409,636	237,712	58.03%
CUSTODIANS & SECURITY	25,500	11,481	45.02%
SECRETARIAL	21,564	6,869	31.86%
STUDENT ASSISTANTS	10,605	6,891	64.98%
TOTAL SALARIES	904,492	484,972	53.62%
NON-SALARY			
FRINGE BENEFITS	291,272	181,727	62.39%
CONTRACTED SERVICES	914,580	337,195	36.87%
SUPPLIES & REPAIRS	745,153	244,272	32.78%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	92,830	959	1.03%
TRANSFERS	(349,600)	(203,933)	58.33%
OTHER	93,507	21,114	22.58%
TOTAL NON-SALARY	1,789,392	581,333	32.49%
TOTAL EXPENSE	2,693,884	1,066,305	39.58%
NET REVENUE (EXPENSE)	(39,661)	(148,055)	

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED Jan 31, 2023

	ADOPTED BUDGET	ACTUAL 1/31/23	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,150,000	9,820,763	96.76%
TRANSFER FROM GENERAL FUND	1,250,000	0	0.00%
FACILITIES FEE	1,900,000	1,779,590	93.66%
TOTAL REVENUE	13,300,000	11,600,353	87.22%
EXPENSES:			
MAINTENANCE & OTHER	3,800,000	1,975,338	51.98%
PUBLIC SAFETY CENTER	7,000,000	0	0.00%
OTHER PROJECTS	1,010,000	977,456	96.78%
TRANSFERS TO DEBT FUND	3,135,000	0	0.00%
TOTAL EXPENSES	14,945,000	2,952,794	19.76%
NET REVENUE (EXPENSE)	(1,645,000)	8,647,559	

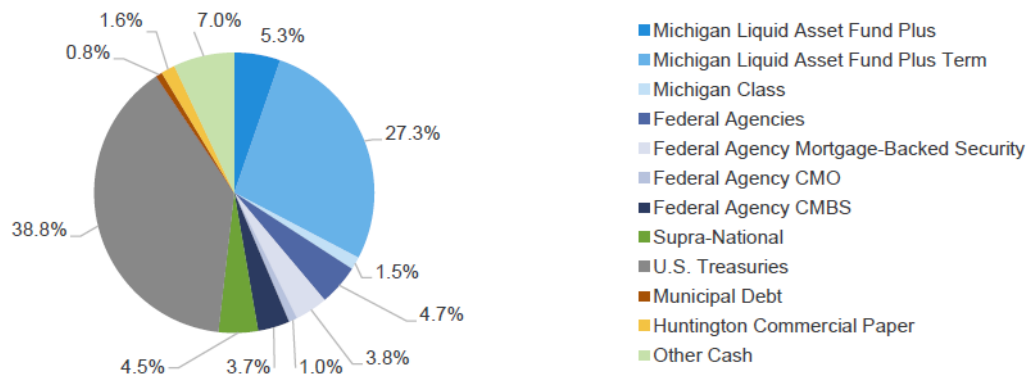
PLANT FUND - DEBT RETIREMENT FUND
2022-23 FISCAL YEAR

	BUDGET	ACTUAL 01/31/2023
REVENUE		
TRANSFER FROM PLANT - FACILITIES FEE	1,983,976	0
TRANSFER FROM PLANT - GENERAL	1,151,024	0
TOTAL REVENUE	3,135,000	0
 EXPENSE		
2012 ISSUE - REFUNDING		
PRINCIPAL	205,000	0
INTEREST	6,406	3,203
OTHER EXPENSE	100	100
TOTAL EXPENSE	211,506	3,303
 2019 ISSUE - 2009 REFUNDING		
PRINCIPAL	680,000	0
INTEREST	257,450	128,725
OTHER EXPENSE	500	0
TOTAL EXPENSE	937,950	128,725
 2020 ISSUE - 2012 REFUNDING		
PRINCIPAL	1,755,000	0
INTEREST	228,476	114,238
OTHER EXPENSE	500	500
TOTAL EXPENSE	1,983,976	114,738
 GRAND TOTAL EXPENSE	3,133,432	246,766

Aggregate Cash and Investments

Period Ended
January 31, 2023

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$6,615,636	5.3%
Michigan Liquid Asset Fund Plus Term	\$34,000,000	27.3%
Michigan Class	\$1,830,472	1.5%
Federal Agencies	\$5,873,475	4.7%
Federal Agency Mortgage-Backed Security	\$4,697,599	3.8%
Federal Agency CMO	\$1,212,164	1.0%
Federal Agency CMBS	\$4,550,080	3.7%
Supra-National	\$5,655,103	4.5%
U.S. Treasuries	\$48,198,413	38.8%
Municipal Debt	\$949,160	0.8%
Huntington Commercial Paper	\$2,020,134	1.6%
Other Cash	\$8,740,134	7.0%
Total	\$124,342,370	100.0%



The above information includes all the College's cash and investments.



ACTION ITEMS

N. Purchasing Items over \$100,000

a. General Fund

No purchases for January 2023.

b. Other Special Funds

1) Request permission for approval to issue purchase order to develop MindSpring training for LG Energy Solution employees per the Michigan New Job Grant.

Requestor: Julie Parks - WFD
Expenditure: \$665,440.00 (51-2271)
Disposition: New Purchase
Supplier: MindSpring
Ada, MI
Source of Funds: Designated Fund
Bid: No, grantor directed purchase.

2) Request permission for approval to issue purchase order to provide MMTTC/MindSpring training for LG Energy Solution employees for MNJT project (MOU partnership).

Requestor: Julie Parks - WFD
Expenditure: \$831,800.00 (51-2218- LGCHEM)
Disposition: New Purchase
Supplier: Right Place
Grand Rapids, MI
Source of Funds: Grants
Bid: No, grantor directed purchase

3) Request permission for approval to issue purchase order to provide the design and construction lactation and bathroom improvements throughout Sneden Hall.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$900,000.00 (42-2330-GENERAL)
Disposition: New Purchase
Supplier: SKO and Pioneer Construction
Grand Rapids, MI
Source of Funds: Grants
Bid: Yes, RFP #1920-4259 and #1920-5226

NOTE: Below purchases were previously approved by Chairperson Koetje and Interim President Olivarez as there were no December or January regular board meeting.

1) Request permission to issue purchase order to provide new library catalog system. Implementation is \$54,916.00. Maintaining the system is \$93,825.00 which was approved through blanket PO's for FY22-23

Requestor: Brian Beecher - Library
Expenditure: \$54,916.00 (\$148,741.00) (11-2271)
Disposition: New Purchase
Supplier: ExLibris (USA) Inc.
Chicago, IL
Source of Funds: General Fund
Bid: No, sole source

2) Request permission to issue purchase order to provide full modernization of one elevator cab at Parking Ramp A, with interior improvements for all elevators (3 cabs).

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$352,009.00 (14-2331)
Disposition: Recurring Purchase
Supplier: Elevator Service LLC
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFP #2122-12010B

3) Request permission to issue purchase order to provide full modernization of all elevators (2 cabs) at Parking Ramp B with interior improvements.

Requestor: Jim Vandokkumburg - Facilities
Expenditure: \$532,379.00 (14-2331)
Disposition: Recurring Purchase
Supplier: Elevator Service LLC
Grand Rapids, MI
Source of Funds: Auxiliary Fund
Bid: Yes, RFP #2122-12010B

4) Request permission to issue purchase order to provide projectors, Extron controls, cable, shelving, and audio conversion equipment.

Requestor: Klaas Kwant – Media Technology
Expenditure: \$141,874.29 (42-2822-GENCWI)
Disposition: New Purchase
Supplier: AVI-SPL
Tampa, FL
Source of Funds: Plant Fund
Bid: Yes, RFQ #2223-10300

5)Request permission for approval to issue purchase order to provide continued use of EAB's Navigate system for the entire student body.

Requestor: Eric Mullen – Student Success
Expenditure: \$365,658.00 - \$176,900.00 for year one and \$188,758.00 for year two (51-2821-FED-SIP23 and SIP24) Title III grant dollars
Disposition: Renewal Purchase
Supplier: EAB
Washington DC
Source of Funds: Grants
Bid: Yes, RFP #1920-3295

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically, the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972.

GRCC is a tobacco free campus.

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